

# SENIOR TRANSPORTATION PLANNER



Salary Range: \$89,408 - \$117,654



Tahoe Transportation  
DISTRICT

Thank you for your interest in the Tahoe Transportation District and its mission to protect Lake Tahoe and connect its communities. The District is responsible for facilitating and implementing safe, environmentally positive, multi-modal transportation plans, programs, and projects for the Lake Tahoe Basin, including transit operations.



## POSITION SPECIFIC RESPONSIBILITIES

- Performs difficult and complex transit planning and service delivery studies; develops work plans and budget estimates for studies; implements survey techniques and processes; collects and analyzes data and makes recommendations using transportation planning and statistical methods, modeling, and budgeting and financial analyses data; forecasts future transit, transportation, economic or demographic conditions and trends.
- Monitors current transit service levels and identifies potential areas for study; analyzes service delivery parameters such as boarding and alighting and safety concerns; analyzes technical, demographic, economic, and financial data used for assessing route and schedule changes and the development of service enhancements; conducts cost-benefit analyses on service enhancement proposals.
- Analyzes route and schedule performance to determine areas of transit service improvement in terms of efficiency, productivity and effectiveness.
- Prepares complex planning reports, forecasts, and recommendations related to transportation system improvements; prepares statistical charts, maps, and other documents to accompany studies, reports and presentations; prepares ridership, on-time performance, productivity, and other route and service measurement reports.
- Develops, interprets, monitors and writes complex transit documents or proposed transportation policies.
- Assists in the development of capital programs, grant applications for transportation funds, and the development of capital funding strategies; assists in the development of regional and jurisdictional service plans and cost proposals.
- Lead the preparation of transportation plans, forecasting used to support transportation planning and analysis, multi-region coordination, sub-regional corridor planning, and demand management programs.
- Grant preparation and implementation, oversight of the transportation improvement program, and associated project tracking.
- Coordinating, measuring, and monitoring the transportation system, including analyzing data.

## ESSENTIAL FUNCTIONS

The Senior Transportation Planner performs advanced and specialized professional planning duties to support District transportation planning functions and processes; conducts the more complex transit planning and service delivery studies and identifies issues; obtains, organizes, analyzes and presents data for transportation related studies; develops and recommends planning policies; prepares and presents oral and written planning reports.

Responsible for independently performing a variety of professional level transportation planning functions. Positions at this level exercise judgment and initiative in their assigned tasks, receive only occasional guidance or assistance as new or unusual situations arise, and are fully aware of the key tasks for successfully planning, obtaining, programming, and using transit/transportation dollars as well as the typical operations of directly operated public transit service.

Brings a visionary, creative, and innovative approach to planning, development, and implementation.





## KNOWLEDGE/SKILLS

- Minimum four-year degree, masters preferred, from an accredited college or university in urban or regional planning, urban studies, geography, Geographic Information Systems (GIS), public administration, political science, finance or a related field.
- Seven years of experience at a Metropolitan Planning Organization (MPO) or directly operated transit district.
- Concepts, principles, techniques and legal aspects of urban and transportation planning.
- Regional planning, performance-based planning, and state and metropolitan transportation planning.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned areas of responsibility including Federal Transit Administration rules and regulations including laws governing transit funding programs and data reporting requirements.
- Market and feasibility assessments, trend analysis, and identification of new market and partnership opportunities.
- Statistical survey methods and procedures for transportation analysis.
- Key performance indicators within a transportation and transit planning context.
- Land use and transit dynamics, including characteristics of rural transit policies and practices.
- Methods and procedures used in the development and analysis of planning information.
- Economic, environmental, and/or social concepts applicable to the transportation planning process.
- Must possess a valid driver license in the State of California or Nevada.

## BENEFITS

DISTRICT EMPLOYEES RECEIVE VACATION, PAID SICK LEAVE, PAID HOLIDAYS, AND EMPLOYEE MEDICAL, DENTAL, VISION, LIFE INSURANCE, AND SHORT-TERM DISABILITY. THE DISTRICT CONTRIBUTES 8% OF EMPLOYEE COMPENSATION INTO A SOCIAL SECURITY REPLACEMENT PLAN AND 4% OF EMPLOYEE COMPENSATION INTO A RETIREMENT PLAN. THE EMPLOYEE CAN CONTRIBUTE VOLUNTARILY TO A 457(B) DEFERRED COMPENSATION PLAN.

## APPLICATION PROCEDURE

Any qualified person interested in this position should submit their cover letter, resume, and application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to [daspero@tahoetransportation.org](mailto:daspero@tahoetransportation.org)

Please visit [www.tahoetransportation.org](http://www.tahoetransportation.org) to review the full position profile and to learn more about Tahoe Transportation District.