

# WE'RE HIRING

## Parts/Stores Specialist I/II

Deadline to apply:  
May 30, 2022 at 5:00 pm

*Our Fleet Management Division is now hiring for Parts/Stores Specialist I/II!*

*This role performs store keeping duties for the tools, supplies, parts and equipment used in the City's large automotive and maintenance shops. Entry-level welcomed.*

### Minimum Qualifications

#### *Experience:*

#### *Parts/Stores Specialist I (entry-level)*

- *One (1) year full time experience in an automotive or truck parts store or warehouse performing vehicle parts servicing, including experience ordering, stocking, receiving and inventorying parts and related equipment.*

#### *Parts/Stores Specialist II (prior experience required)*

- *Two (2) years of progressively responsible full time experience in an automotive or truck parts store or warehouse performing vehicle parts servicing, including experience ordering, stocking, receiving and inventorying parts and related equipment.*

#### *Education & Other Requirements:*

- *Education equivalent to graduation from the twelfth grade.*
- *Possession of a valid Class C California Driver's License is required at time of hire; possession of a valid equivalent is acceptable during the application process.*

**To learn more and apply, please visit:**

[fairfield.ca.gov/jobs](https://fairfield.ca.gov/jobs)

