



PORT OF OAKLAND

Port Supervising Engineer

\$12,488.00 - \$15,474.00 MONTHLY



Koff & Associates
A Gallagher Company

THE PORT

The Port of Oakland oversees the Oakland seaport, Oakland International Airport, and 20 miles of waterfront. The Oakland seaport is the fifth busiest container port in the U.S.; Oakland International Airport is the second largest San Francisco Bay Area airport offering over 300 daily passenger and cargo flights; and the Port's real estate includes commercial developments such as Jack London Square and hundreds of acres of public parks and conservation areas. Together, through Port operations and those of its tenants and users, the Port generates more than 70,000 jobs in the region and over 800,000 jobs across the United States. The Port of Oakland was established in 1927 and is an independent department of the City of Oakland. The Port of Oakland is a dynamic organization providing good pay, excellent benefits and an exciting corporate culture.

To learn more, visit <https://portofoakland.com>.



THE COMMUNITY

Nestled in between the San Francisco Bay and the California coastal mountains, the City of Oakland has a rich history, diverse culture and expanding local economy. Its temperate Bay Area climate – rated the best in the nation – combined with a vast network of arts, entertainment, recreational and educational amenities make Oakland a thriving setting for its residents and a tourist destination for thousands of visitors annually. The City of Oakland is also one of the nation's most diverse cities, with residents speaking nearly 125 different languages and dialects. The City's diverse landscape is a lively urban suburban mix of beautiful hillside residential neighborhoods, a large stock of historic homes and buildings, two lakes and the Oakland Estuary.

This recruitment will result in two different Port Supervising Engineer positions hired, one position will be an in-office position focusing on plan review, the other in construction and design experience in the field.

Port Supervising Engineer (Civil Work)

The Port is currently recruiting for **two (2)** Port Supervising Engineers. Under general direction, the Port Supervising Engineer (Civil) directs a section of a department and manages complex Port projects. The scope of the job requires extensive knowledge of the department's goals, objectives and policies. Port Supervising Engineers are confronted with periodic major problems that they are expected to resolve on their own initiative.

This is a first-line managerial position directing the activities of a group of professional engineers and engineering technicians. This classification is distinguished from the Port Associate Engineer classification in that incumbents supervise engineers, engineers-in-training, technical and support staff.

EXAMPLE OF DUTIES

- Plans, organizes, assigns, directs and participates in the planning, preliminary and final design, review, construction and project management of the full range of Port public works projects.
- Prepares complex engineering designs and economic analyses for the full range of Port public works projects.
- Develops and implements project schedules; monitors budgets and schedules of Port projects; ensures timely completion of projects within budget.
- Manages Capital Improvement Projects to provide all the types of improvements necessary to serve the Aviation, Maritime and Commercial Real Estate Divisions; acts as a consultant or coordinator to revenue divisions and to other local, state and federal agencies.
- Drafts and negotiates contracts with consultant engineers, architects and others; approves payments to consultants; coordinates and reviews reports, plans and specifications submitted by consultants.
- Supervises the activities of subordinate engineers and technical personnel, including training and evaluating performance; involves and trains staff in negotiations with consultants.
- Develops and administers section, program or project budgets.
- Prepares Board letters for action by the Board of Port Commissioners.
- Responds to and investigates requests for information and complaints; resolves disputes and answers questions from tenants, the public and revenue divisions and public agencies.
- Prepares and makes presentations to the Board of Port Commissioners, the revenue divisions, tenants and citizen's groups.
- Prepares and maintains records and reports.

IDEAL CANDIDATE

The ideal candidate has extensive experience with large scale developments and marine related design. He/she will be responsible for managing grant funded projects, from plan review to completion.

The ideal candidate will be an experienced supervisor that has the ability to manage and train both professional and technical employees in a represented environment. He/she will be a team player that serves as a servant leader and may be required to help with caseload, as necessary.

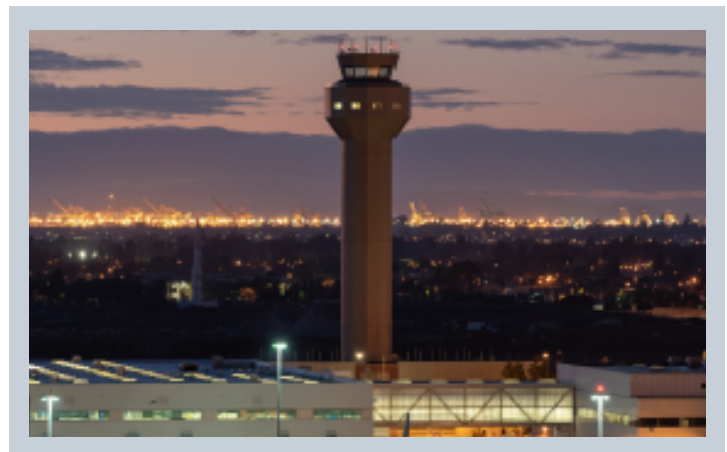
MINIMUM REQUIREMENTS

EDUCATION AND EXPERIENCE

This position requires a combination of education and experience reflecting possession of the required knowledge, skills and abilities. A typical combination may include graduation from an accredited college with a bachelor's degree in civil engineering and two years of professional civil engineering experience at the level equivalent to the Port Associate Engineer that includes at least two years lead or supervisory experience.

CERTIFICATIONS/LICENSES

1. Possession of registration as a professional civil engineer issued by the State of California.
2. Must possess a valid California Class C Driver's License at the time and for the duration of appointment.



THE SELECTION PROCESS

Stage I: Application and Supplemental Questionnaire Evaluation (Pass/Fail) – The first stage in the selection process will consist of an application and supplemental questionnaire, appraisal review (pass/fail). Applications submitted without a completed supplemental questionnaire will not be given further consideration. Meeting the minimum qualifications does not guarantee advancement to the next stage. **Only the most suitably qualified candidates will be invited to Stage II.**

Stage II: Assessment Examination (Weighted 100%) – The second stage of the selection process may consist of a combination of job-related situational project exercises and a virtual oral panel interview designed to assess technical knowledge and any additional KSAs. Job-related situational project exercises may consist of written exercises, performance exercises or other situational exercises that would assess the KSAs.

The Assessment Examination is designed to test the applicant's overall aptitude for the position. Candidates must achieve a scale score of 70 or more on this examination to be placed on the eligible list for employment consideration. The Port reserves the right to modify the selection process, as necessary, to conform to administrative or business necessity.

COMPENSATION & BENEFITS

The salary range for this position is **\$12,488.00 – \$15,474.00** monthly. Progression through the salary range is based on performance.

- The Port is part of the California Public Employees Retirement System (CalPERS). CalPERS is a defined pension provided to regular full-time employees that work for the Port. The CalPERS defined pension is based on predetermined formula that factors in an employee's earnings history, tenure of service and age. The retirement formula for new hires is 2% at 62 years of age or 2.5% at 55 for with other CalPERS service and/or reciprocity.
- The Port offers retiree medical benefits for employees and dependents after 10 years of CalPERS service (including 5 years at the Port).
- The Port pays 100% of the premium cost for employees and dependent health insurance coverage not to exceed the Kaiser-HMO Family Plan; cash in lieu of medical benefit is also available.
- The Port pays 100% of the premium cost for dental and vision coverage.
- The Port pays 100% of the premium cost for Long Term Disability (LTD) coverage and reimburses employees for the State Disability Insurance.
- The Port pays 100% of the premium cost for life insurance at one-time annual salary with certain limits.
- The Port offers a Deferred Compensation Plan allowing employees to save and invest money for retirement with tax benefits.

TIME AWAY FROM WORK

- From 2 to 5 weeks of vacation depending on years of employment at the Port.
- 10 days of management leave for employees exempt from the Fair Labor Standards Act (FLSA).
- 1 paid Floating Holiday per year.
- 12 days of sick leave per year after three months of employment which includes 4 days of personal leave.
- 12 paid holidays as well as the second half of the shift on December 24 and December 31.





HOW TO APPLY

The final filing date is May 13, 2022

To be considered, please apply here:

<https://portofoakland.com/business/job-center/employment-opportunity>

If you have any questions please email questions to: jboudreaux@koffassociates.com



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DATE OF EXAMINATION

To be announced

FYI – we will require proof of vaccination and a TSA background check which includes finger-print based criminal history records check and security threat assessment prior to being considered for any position.

PLEASE NOTE: The provisions of this announcement do not constitute a contract, expressed or implied, and any provisions contained in this announcement may be modified or revoked without notice.

The Port of Oakland is an Equal Opportunity Employer

Supplemental Questionnaire

The purpose of this Supplemental Questionnaire is to assess the applicant's qualifications, training, and experience in specific job relevant areas. The information you provide will be reviewed and used to determine if you move forward in the selection process. Incomplete responses (such as N/A or see application), false statements, omissions, or partial information may disqualify you from the selection process. Therefore, please answer all of the questions thoroughly and truthfully. The applicant's answers to these questions, along with the applicant's completed application, will be used to select the most qualified candidates to advance in the selection process.

Americans with Disabilities (ADA): In compliance with State and Federal Laws, the Port will employ and promote qualified individuals without regard to disability. The Port is committed to making reasonable accommodations in the selection process and in the work environment. Individuals invited to advance in the examination process will be provided the opportunity to request a reasonable accommodation



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