



# DUBLIN SAN RAMON SERVICES DISTRICT

## ***EXCELLENT LEADERSHIP OPPORTUNITY AS THE NEXT WASTEWATER TREATMENT PLANT OPERATIONS SUPERINTENDENT***

### **ABOUT THE DISTRICT**

Dublin San Ramon Services District is an independent special district founded in 1953. Serving more than 178,000 people, the District provides potable and recycled water service to Dublin and the Dougherty Valley area of San Ramon; wastewater collection, treatment, and resource recovery to Dublin and southern San Ramon; and wastewater treatment and resource recovery provided by contract to the City of Pleasanton. The District also operates water recycling and wastewater disposal systems owned by regional partnerships. For fiscal year 2021, the District has 128 full-time equivalent positions and an operating budget of \$91 million. The capital improvement budget for fiscal year 2021 totals \$29 million and includes six projects. By 2027, Dublin San Ramon Services District is planning to invest \$176 million to serve a rapidly growing customer base, rehabilitate or replace existing water and wastewater infrastructure, and develop alternative water supplies in collaboration with other Tri-Valley agencies.

### **THE OPPORTUNITY**

Under general direction of the Operations Manager, the Wastewater Treatment Plant Operations Superintendent will manage, organize, and provide direction and oversight for the Plant Operations Division. The Plant Operations Division is a 13-person team of State certified wastewater treatment plant operators tasked with operating the District's wastewater, recycled water treatment, Bio Solids treatment and final effluent disposal facilities. Currently, the District's wastewater plant has a designed treatment capacity of 17 million gallons per day (mgd) with an average dry weather flow of 10.3 mgd. The recycled water treatment facilities consist of a 12.3 mgd continuous backwash sand filtration plant (SF). In addition, the recycled plant has a 2.5 mg micro filtration ultraviolet disinfection (MFUV) plant. The Plant Operations Division's operating budget is approximately \$4.5 million for fiscal year 2021.

### **KEY RESPONSIBILITIES:**

**The Wastewater Treatment Plant Operations Superintendent's responsibilities include, but are not limited to:**

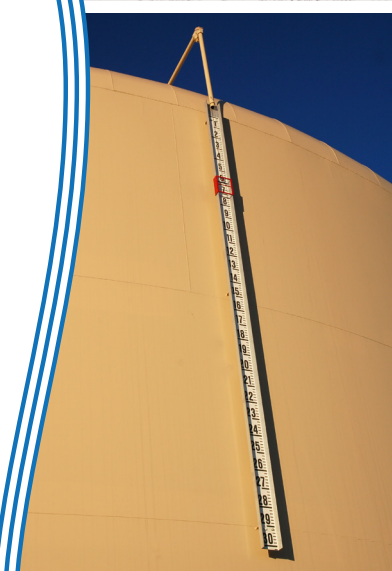
Directs and participates in the operation and maintenance of the Wastewater Treatment Plant Operations and related facilities.

Prepares, administers, and is responsible for the budget; forecasts additional funds needed for staffing, equipment, materials, and supplies; administers the approved budget.

Plans, organizes, administers, reviews, and evaluates the work of first-line supervisory, operations, maintenance, and administrative support staff directly and through subordinate levels of supervision.

Responds to customer correspondence and provides information to internal and external customers.

Monitors changes in laws, regulations, and technology; provides technical advice to the District's management and the Board of Directors in area of expertise.



## THE IDEAL CANDIDATE

As the designated Chief Plant Operator, the ideal candidate should have a deep understanding of Title 22 of the California Code of Regulations. While protecting public health, the successful candidate will be a strong, highly credible, unifying leader with demonstrated abilities in facilitating and implementing a clear vision; demonstrate a collaborative and inclusive leadership style fostering teamwork and developing strong, meaningful relationships at all levels. The ideal candidate can explain complex operational issues to the public and will easily work with other departments and divisions within the operating district. Ideal candidate will have thorough budgeting skills to develop and monitor operational and capital budgets; good presentation skills; and the ability to analyze data and offer solutions for technical problems as well as financial issues.

## QUALIFYING EDUCATION AND EXPERIENCE

Any combination of education, licensing and/or experience which has provided the knowledge, skills, and abilities necessary to perform the job satisfactorily may qualify.

The equivalent to an associate degree in business, science, engineering, or a closely related field and eight (8) years of increasingly responsible work experience in the operation and maintenance of wastewater treatment and pumping facilities, including three (3) years in a supervisory capacity.

Possession and maintenance of California State Water Resources Control Board Wastewater Treatment Plant Operator Grade V Certification is required upon appointment. Possession of a Class C Driver's License required by the State of California.

## COMPENSATION & BENEFITS

The base salary range for this position is **\$169,620 - \$206,172** annually.

The District offers a generous and competitive benefits package under the Mid-Management Employees' Bargaining Unit Memorandum of Understanding. Employee benefits can be found for this position:

[Compensation and Benefits | Dublin San Ramon Services District \(dsrdsd.com\)](#)

## APPLICATION AND SELECTION PROCESS

To be considered for this exceptional career opportunity, please submit your cover letter, resume, and application electronically **by April 15, 2021 to:**

[Current Job Openings | Sorted by Job Title ascending | Dublin San Ramon Services District \(governmentjobs.com\)](#)

Applications will be screened based on the criteria outlined in this brochure. Candidates with the most relevant qualifications will be invited to participate in the selection process.

For additional information, please contact:

K&A Recruiting at [recruiting@koffassociates.com](mailto:recruiting@koffassociates.com)

The Dublin San Ramon Services District is an Equal Opportunity Employer and does not discriminate based on race, religion, age, color, sex, sexual orientation, gender, national origin or disability.

