



Director of Finance

The ideal candidate is a results-oriented self-starter with extensive public sector financial expertise and management experience. The Finance Director will serve as the Chief Financial Officer and oversee accounting, procurement, public improvement finance, revenue services as well as budget and strategic financial planning. Technical knowledge of and experience with municipal finance in California is a must. The successful candidate must also demonstrate the ability to establish and maintain collaborative relationships with a range of individuals, as well as lead and motivate team members. This position requires an articulate and effective communicator able to communicate clearly and concisely, both orally and in writing.

The ideal candidate will possess the knowledge of:

Organizational and management practices as applied to the analysis and evaluation of programs, policies and operational needs.

Modern and complex principles and practices of program development and administration.

Manual and automated financial management information systems.

Advanced principles and practices of municipal budget preparation and administration.

Principles and practices of supervision, training and performance evaluation.

Pertinent Federal, State and local laws, codes and regulations.

The ideal candidate will possess the ability to:

Work effectively under high pressure conditions providing effective citywide leadership on matters within assigned areas of responsibility.

Prepare and administer large and complex budgets; allocating limited resources in a cost-effective manner.

Identify and respond to community, City Council and management team issues, concerns and needs.

Develop, implement and administer goals, objectives and procedures for providing effective and efficient finance services.

Plan, organize, direct and coordinate the work of management, supervisory, professional and technical personnel; delegate authority and responsibility.

Perks of BEING A PART OF OUR TEAM

SALARY RANGE - \$142,629.02 to \$213,943.53 / annually

CalPERS RETIREMENT - 2% @ 55 plan for qualified "classic" employees as defined by CalPERS; new members to PERS participate in a formula of 2% @ 62

MONEY PURCHASE PLAN - 401(a) money purchase plan

457 DEFERRED COMPENSATION PLAN

FLEXIBLE SPENDING ACCOUNT

HOLIDAYS - 13 paid holidays annually plus floating holiday time (16 hours annually)

SICK LEAVE - 12 days annually

VACATION LEAVE - Minimum of 10 days per year, based on years of service

MANAGEMENT LEAVE - 80 hours annually

HEALTH INSURANCE - Monthly City contribution towards health insurance

LIFE INSURANCE - \$50,000 basic life insurance

AUTO ALLOWANCE - \$500 per month

TECHNOLOGY ALLOWANCE - \$100 per month

EMPLOYEE ASSISTANCE PROGRAM

WORKERS' COMPENSATION - Covered by City's self-insured program

SOCIAL SECURITY AND MEDICARE - City and employee contribution

To apply, please visit koffassociates.com/jobs, visit cityofsacramento.org/hr/employment for the full job listing including minimum qualifications, or call **916-808-5726** for more information.

Applications due by August 1st, 2018

